Minutes of the Little Hoole Parish Council Meeting held on Monday 12/04/2021, by Microsoft Teams video conference

In attendance: Councillor J Rainsbury (Chair)

Councillor D Owen Councillor C Foster

Mr D Swift (Clerk/minutes)

Councillor S Rainsbury Councillor T Wilcock Councillor L Dryden

1. Apologies for absence

Councillor Rimmer was unable to attend.

2. To agree the minutes of the last Parish Council Meeting

The minutes of the meeting held on 08/03/2021 were agreed as a true record.

3. To receive declarations of interest

There were no declarations of interest.

4. Matters arising from the minutes

Councillor Dryden said he will be meeting with Iain Layton to discuss his contract as the Parish Council's lengthsman. The Clerk will send Councillor Dryden the required details of all Mr Layton's invoices paid in the last 12 months.

Councillor J Rainsbury has established that the footbridge in the village is jointly owned by the Parish Council and South Ribble Borough Council (SRBC). He proposed that the costs of a new footbridge be shared equally. Councillor Wilcock stated that it would be a good opportunity to get the local community involved in the bridge's design and this was supported by Councillors Dryden and Foster.

5. Matters raised by the public

No members of the public were present.

6. Planning applications received since the last meeting

07/2021/00122/HOH - Conversion of existing outbuilding into a self contained Granny annex at Banks Cottage Barn, Dob Lane PR4 4SU. *No objections were raised.*

7. Financial Statement

The Clerk presented the Financial Statement, as at 31/03/2021; the balances are:

• Current Account: £14,803.12

• Business Reserve Account: £18,610.53

8. Payments

The payment shown below was presented for discussion and agreement.

Payment Description	Amount	Proposed by	Seconded by
Acer Gardens (March 2021)	£180.00	Councillor Wilcock	Councillor Owen
Clerk's salary (March 2021)	£176.00	Councillor Owen	Councillor Foster

The payments were unanimously approved.

9. Decision on the grant application for the Methodist Church burial ground

Councillor Foster said that she has no objection in principle in providing some support but does not want Little Hoole Parish Council to be the only funder. Councillor Owen has spoken to Mr Whalley (the funeral director), who is also the Methodist Church treasurer. A member of the church, from Bamber Bridge is paid to cut the grass and generally maintain the burial ground gardens. As the church is within the boundary of Much Hoole Parish Council, Councillor Owen proposed that the application be turned down; Councillor Wilcock seconded this proposal, which was unanimously agreed.

10. Discussion regarding the possible return of face to face Parish Council meetings

After some discussion, Councillor Wilcock proposed that the May meeting be held virtually. Furthermore, she proposed that June's meeting be a 'hybrid', namely a face to face event but to also offer the option of a live stream using a laptop/Wi-Fi. This is subject to any changes in the Government's roadmap. Councillor Foster seconded the proposal and this was agreed by all councillors present.

11. Discussion regarding the appointment of a new internal auditor

The Clerk has spoken to the former Clerk, who informed him that the auditor previously employed by the Parish Council has now retired. The Clerk will contact Mr Russ Weaver of Much Hoole Parish Council to ascertain the name and contact details of their auditor.

12. Speed indicator signs: Update

Councillor Dryden stated that he is content to speak to residents who live in the vicinity of the planned Speed Indicator Devices. *Councillor Owen volunteered to draft a letter to residents which Councillor Dryden will check before it is issued.*

13. Correspondence

The Clerk introduced the yearly Annual Governance and Accountability Return (AGAR) and has clarified the 'fixed assets' figure with the former Clerk. The Clerk will prepare the AGAR, covering the 2020/21 financial year, and will present it for approval at the May meeting.

14. Members additional information

Councillor J Rainsbury will contact SRBC regarding a new dog waste bin on Hall Carr Lane.

Councillor Foster enquired as to when the brook is to be cleared – Councillor Dryden has reported it to Lancashire County Council and will chase it up.

Councillor Dryden stated that the Parish Council has been asked about a possible new rubbish bin at the top of Gill Lane – *Councillor J Rainsbury will speak to SRBC regarding this*.

A resident has asked Councillor Dryden about the land behind the houses on School Street – Councillor Wilcock stated that a land registry search could be carried out to ascertain the ownership of the land. Councillor J Rainsbury said he will contact Tony Stirland, the officer for the Western Parishes.

Councillor Dryden spoke about the daffodils which have been planted. He requested to contact Acer Gardens about the possibility of extending the beds of wild flowers down Liverpool Road and towards the Community Garden. Councillor Wilcock proposed this, which was seconded by Councillor Owen and agreed by all other councillors present.

15. Date of next meeting

The next meeting will take place on Monday 10/05/2021 at 7pm.