

**Minutes of the Little Hoole Parish Council Meeting
held on Friday 21/05/2021, at Walmer Bridge Village Hall**

In attendance: Councillor L Dryden (Chair) Councillor J Rainsbury (Vice Chair)
Councillor S Rainsbury Councillor D Owen
Councillor D Rimmer Mr D Swift (Clerk/minutes)

Plus one member of the public.

1. Apologies for absence

Councillor Foster was unable to attend.

2. To agree the minutes of the last Parish Council Meeting

The minutes of the meeting held on 12/04/2021 were agreed as a true record.

3. To receive declarations of interest

There were no declarations of interest.

4. Matters arising from the minutes

There were no matters arising.

5. Matters raised by the public

Mr Harrison, the member of the public present, mentioned two items: the updating of the Parish Council noticeboards (which he has discussed with Councillor J Rainsbury) along with issues concerning Tuson's Farm, which he is now satisfied with.

6. Financial Statement

The Clerk presented the Financial Statement, as at 30/04/2021; the balances are:

- *Current Account: £14,803.12*
- *Business Reserve Account: £18,610.53 (plus interest from April, to be confirmed)*

7. Payments

The payments shown below was presented for discussion and agreement.

Payment Description	Amount	Proposed by	Seconded by
Acer Gardens (April 2021)	£180.00	Councillor J Rainsbury	Councillor S Rainsbury
Clerk's salary (April 2021)	£160.00	Councillor Owen	Councillor Rimmer
Information Commissioner's Office fee	£40.00	Councillor J Rainsbury	Councillor Dryden

The payments were unanimously approved.

8. Letter to residents regarding SPIDS

Councillor Dryden has been in touch with residents affected by the proposals and has received no objections.

9. Appointment of a new internal auditor

The Clerk has spoken to Ian Edwards, the internal auditor employed by several local councils, including Much Hoole Parish Council. Mr Edwards subsequently submitted his CV and has been recommended. It was unanimously agreed to appoint Mr Edwards. *The Clerk will make the necessary arrangements, including the timetable for the audit.* A discussion regarding the retention of Parish Council documents also took place. *The Clerk will investigate the likely costs of using a document shredding company for all such items which will not be retained in paper form.*

10. Annual Governance and Accountability Return (AGAR) 2020/21

The Clerk introduced the AGAR for the 2020/21 financial year, which he has now prepared. *The Clerk will send this by email to all Councillors for comment and any amendments prior to formal approval at the next Parish Council meeting.*

11. Correspondence: Lancashire Best Kept Village Competition (LBKVC)

Ann Alty, the LBKVC secretary, recently contacted the Clerk to confirm that the entry for Walmer Bridge has been carried forward from last year's cancelled competition. The judging will take place in June. Although all the competition requirements have been met, Mrs Alty stated that the judges like to have a 'pen picture', highlighting areas of special interest within the village. *The Clerk will forward the email from Mrs Alty to the Councillors so that the pen picture can be compiled.*

12. Date of next meeting

The Clerk will investigate the availability of Walmer Bridge Village Hall for provisional dates in June and July 2021 and report back to the Parish Council. The dates of June 21st and July 19th were proposed and will be confirmed as soon as practically possible.