

**Minutes of the Little Hoole Parish Council Meeting
held on Monday 08/11/2021, at Walmer Bridge Village Hall**

In attendance: Councillor L Dryden (Chair) Councillor J Rainsbury (Vice Chair)
Councillor D Owen Councillor S Rainsbury
Councillor D Rimmer Councillor T Wilcock
Mr D Swift (Clerk/minutes)

1. Apologies for absence

Councillor Foster was unable to attend.

2. To agree the minutes of the last Parish Council Meeting

Councillor Wilcock proposed that the minutes of the Parish Council meeting held on 11/10/2021 be accepted as a true record. This was seconded by Councillor J Rainsbury and agreed by all Councillors present.

3. To receive declarations of interest

None.

4. Matters arising from the minutes

- Item 5: The Clerk wrote to the Chicken Factory and has now received a response which stated that they hoped to complete their extension by the end of November, after which time all employees could park their cars on site instead of the road.
- Item 6: The Parish Council read the 'needs assessment' for the new lodge sent to them by the PCC at Much Hoole Church. The Parish Council are now satisfied with this and ratified the award of a grant of £5,000 with the following conditions – the monies must be returned if the building project is fundamentally altered or does not go ahead for any reason. *The Clerk will liaise with bank account signatories to arrange payment of this grant.*
- Item 9: The Christmas trees have been ordered by Councillor Foster. Councillor Dryden outlined the situation regarding the Christmas lights.

5. Matters raised by the public

No members of the public were present.

6. Financial Statement

The Clerk presented the Financial Statement, as at 31/10/2021. The balances are:

- *Current Account: £31,343.04*
- *Business Reserve Account: £18,611.45 (plus interest in October)*

Councillors J Rainsbury, Rimmer and Wilcock confirmed that they have completed and submitted the online change request forms related to the Business Reserve account held with NatWest Bank. *The Clerk will update the Parish Council once these forms have been actioned.*

7. Payments

The payments shown below were presented for discussion and agreement.

| Payment Description | Amount | Proposed by | Seconded by |
|-------------------------------|---------------|--------------------|------------------------|
| Clerk's salary (October 2021) | £192.00 | Councillor Foster | Councillor J Rainsbury |
| CPRE Membership renewal | £36.00 | Councillor Owen | Councillor S Rainsbury |

8. Parish Council archives

Councillor Dryden will compile an inventory of the archive material. The Clerk will make the necessary arrangements with Lancashire Archives.

9. Flooding around the trash screen

There was a discussion regarding the build up of debris in and around the trash screen, which had been caused by significant rainfall. *Councillor Dryden will contact an appropriate local company to assess the problem, give opinion on the viability of the trash screen.*

10. Lengthsman

The Clerk reported that he has received 4 expressions of interest so far. One has since withdrawn their offer but the other 3 have been sent copies of the contract. *The Clerk will continue to handle enquiries and will forward the details to the Councillors for a decision to be made after the closing date of November 30th.*

11. Future projects

- *Councillor J Rainsbury will contact South Ribble Borough Council (SRBC) regarding the Dob Lane replacement bridge.*
- *Councillor Rimmer raised the issue of the Parish Council noticeboards; all Councillors have received information regarding this. Councillor Dryden will gather quotes and present these at the next Parish Council meeting for discussion and approval.*
- *The new SPID has now been in operation for 3 months. It was agreed to relocate it to one of the other 2 positions in late November.*

12. Correspondence

The following items of correspondence have recently been received:

- *Reverend Ann Templeman invited the Parish Council to the Remembrance Sunday Service at Much Hoole Church, to be held on November 14th at 10:10am.*
- *DEFRA have launched an Environmental Planning Consultation in respect of cemeteries and burial grounds. This is not applicable to Little Hoole Parish Council.*
- *Walmer Bridge Village Hall committee are seeking assistance in updating and updating their constitution. The Clerk will advise them to contact the Western Parishes lead, Tony Stirland for help in this matter.*

13. Date of next meeting

The next meeting will be held on January 17th, 2022, in the lounge of Walmer Bridge Village Hall, starting at 7pm.